

WOODCOTE PARISH COUNCIL

MINUTES of the Annual Parish Council meeting Wednesday 4th May 2022 at 7.30pm.

PC MEMBERS

Chairman	Mr. M. Smith
Vice Chair	Mr. R. Peirce
	Mr. S. Lawson
	Mr. G. Botting
	Ms A. Mack
	Mr. K. Davies
	Mrs. L. Bilbe
	Mr. R. Fletcher
	Mr. D. Booth
	Miss H. Booker

Parish Clerk	Ms J. Welham
--------------	--------------

1. Elect Chairman

Nomination for M. Smith received and seconded. Proposer for R. Peirce received, seconded. Vote taken, 7 votes for R. Peirce, 3 votes for M. Smith.

Chairman Robin Peirce started the meeting thanking councillors for their votes. He then raised the matter of electing Vice Chairman, M. Smith and K. Davies proposed both seconded. Vote taken, with 5 votes each. The Chairman stated that this left him with in a very difficult position, however he stated that his priority was for succession planning for the PC and therefore his casting vote was for K. Davies who was duly elected.

He also thanked Malcolm for the last year of his Chairmanship for his vigorous hard work over the year, and his enthusiasm, and hoped he would continue supporting the PC initiatives.

2. To receive apologies for absence.

None.

3. To receive Declarations of Interest.

None.

4. Public Forum: Opportunity for members of the public to address the Council, the public may also speak about specific items of business as they arise, with the permission of the Chair
One MOB present.

5. To approve Minutes of the Parish Council Meeting 20th April 2022.

Resolved – Approved as a true record.

6. Matters Arising from those Minutes not on the Agenda elsewhere.

M. Smith gave an update on the Greenmore Pond pollution. Thames Water had finalised testing and ascertained that none of their facility was causing the pollution. The Environment Agency were testing and continue, currently no conclusive results.

The Pond is still taped off and warning notices in place. The PC have updated social media with the position.

7. Committees – review Councillor representatives.

Chairman reviewed with the Clerk the relevant committees, councillors representatives shown below;

Village Green Committee – 2 representatives, David Booth and Annette Mack.

Village Hall User Committee – Richard Fletcher, Helen Booker.

Community Centre – Chairman.

Youth Club – Laura Bilbe.

Allotments – Annette Mack.

Police Liaison – Helen Booker

Anti Social Behaviour Grp. – Stuart Lawson.

8. Councillors Areas of Interest – review.

The map showing the areas of the village was reviewed. Each councillor has their own area to oversee, checking for problems or issues with trees, grass cutting, street lights, pavements, pot holes etc. If any found feedback to the Clerk and Councillor report on Fix My Street. Map to be circulated.

SODC District Councillor Jo Robb arrived.

Jo gave an update of matters and advised that she had emailed her report to all.

- OCC are conducting a county wide survey on Climate Change.
- Several areas in carparks that have been closed off for electric car charges are causing parking issues, currently no detail on delivery. Cllr. Robb has asked for the fencing to be removed so the parking spaces can be used.
- James Farm in Woodcote is under scrutiny from Planning Enforcement.

Chairman invited members for questions to Jo;

Cllr. Botting asked if SODC had replied to the Glover Report regarding Chiltern AONB becoming a designated National Park? Jo to check.

The council asked of CIL funds when obtained at SODC generated from developments in Woodcote, How and when do the PC get advised if SODC allocated CIL Funds outside of the Parish? Jo to check this and report back. *Jo Robb left the meeting.*

9. Financial Year End 2021/22 review & sign Annual Accounts, Annual Governance & Accountability Return, Internal Audit Report.

The Clerk presented the Annual Governance and Accountability report to the Chairman, he read the points to the Council, all points answered Yes.

Clerk advised that the Internal Audit had been completed no major issues, report to be reviewed at the next PC meeting.

The Clerk/RFO then presented the Annual Accounts (certified by RFO) to the Chairman, they were considered, approved and signed.

All documents had been signed, AGAR now complete Clerk to forward to External Auditors.

10. Planning Applications to consider all applications received from SODC and any other applications submitted and published by SODC between the circulation of this agenda and the meeting.

P22/S0590/FUL (Full Application) Application Type (see definition over): Minor Proposal: Construction of four detached dwellings. Address: Land Adjacent to The Black Lion PH Greenmore Woodcote

Resolved: WPC Object to this application and will ask District Cllrs. To call into Planning Committee. See Appendix One.

11.1 Applications Granted by SODC

P22/S0674/HH Application proposal, including any amendments : Demolition of existing garage to the level of the current concrete base and erection of replacement single storey, pitched roofed timber shed. Site Location : Rivington Beech Lane Woodcote RG8 0PY.

P22/S0707/HH Application proposal, including any amendments : Single storey rear/side extension. Site Location : 5 Bensgrove Close Woodcote RG8 0SJ.

P22/S0906/HH Application proposal, including any amendments : Single storey front and side porch/store extension. Single storey rear extension. Extension of roof to provide accommodation within loft space. Site Location : Grange Bungalow Behoes Lane Woodcote RG8 0PT.

P22/S0564/HH Application proposal, including any amendments : Erection of a garden room / workshop at the bottom of the garden. Site Location : Molveno Behoes Lane Woodcote RG8 0PP.

P22/S0873/HH Application proposal, including any amendments : New mono pitch building to store vintage machinery, replacing existing garden shed. Site Location : Carinya Goring Road Woodcote RG8 0QE.

11.2 Applications Refused by SODC

None.

12 Finance.

Payment list

29/4 to

5/5/2022

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
29/04/2022	British Telecom	DD	£142.44	Monthly line & BB
05/05/2022	Jane Olds	TRANSFER	£280.00	Internal Audit
			£422.44	

Approved.

Receipts to

Note 29/4 to

5/5/2022

Date	Received from	Description	Amount
29/04/2022	CCLA	Property Fund	£1,004.49
05/05/2022	CCLA	Deposit Acct	£77.36
			£1,081.85

12.1 Quotations/Grants received for review/approval.

None.

13. Other Matters for Chairman to consider any matters arising after agenda published.

The fencing around the Reservoir site was raised again, Cllr. SL asking if Enforcement could be involved. As this is not a planning matter it was agreed Environmental Health at SODC should be contacted. Clerk to action.

The leaflets for the village consultation mail drop to all houses were distributed to all members and the Clerk.

Chairman thanked Cllrs. Booker and Davies together with the Clerk for all their hard work on this project.

The propose list of attendees' to invite to the small reception at Annual Parish Meeting were agreed,
And that the Agenda should be brief. Clerk to action.

Cllr. Mack confirmed that the Allotment water meter was not leaking.

14. To note date of the next PC meeting: Parish Council Meeting Wednesday 18th May 2022.
Meeting closed 21.00

Signed.....Date.....